

Westmoreland Owners' Association
Quarterly Board Meeting
MINUTES
August 14, 2018

The quarterly meeting of the board of directors of Westmoreland was called to order at 6:00 p.m. at the Berkeley Realty office.

A quorum was present with the following directors in attendance: Will Ouzts and Sharyn Simpson.

Homeowner Anthony Conti was present.

Association manager, Pierre Forget, was also present.

Minutes from the May 8th, 2018 quarterly board meeting were approved.

Sharyn Simpson agreed to be Vice President. Pierre will take minutes until a new Board is elected in December. Financials will be reviewed by the Board.

Pierre Forget presented the Treasurer's report – accepted as read.

Unfinished Business:

- LeClaire Ryan has been paid in full.

New Business:

- Pierre will look into the flooding issue of BMP #2, as well as possible stormwater agreement with the fire station and the apartment community.
- Will O. will contact Wayne Vick to get access info to the community website.
- Pierre will try to get the playground inspected prior to next spring.
- Broken fence section behind 5520 PP - ???
- Pierre will get a price for a professional reserve study – budgeted in 2019.
- Will O. will contact Pierre to discuss a draft 2019 operating budget.

Executive Session:

- The Board agreed to write-off an uncollectable debt in the amount of \$392.80
- The Board agreed that the Declarant is exempt from the total assessment as per the Governing Documents.

There being no other business, a motion was made, seconded and approved to adjourn at 6:50 p.m.

Respectfully submitted by
Pierre Forget
Association Manager